



Oregon

John A. Kitzhaber, M.D., Governor

Department of Transportation

Region 5
3012 Island Avenue
La Grande, OR 97850
(541) 963-3177
FAX (541) 963-9079

FILE CODE:

June 4, 2001

Joe Garlitz, City Manager
City of Elgin
P.O. Box 128
Elgin, Oregon 97827

Dear Joe,

RE: 2002 Special City Allotment (SCA) Grant Program

ODOT Region 5 is pleased to send you the application forms necessary to apply for a \$25,000 allotment from the Special City Allotment (SCA) fund for Fiscal Year 2002. The SCA Program was established in 1947 by the State Legislature. The purpose of this program is to assist cities in repairing or reconstructing city streets, which are inadequate for the capacity they serve and/or are in a condition detrimental to safety. The sum of \$1,000,000 is available for the 2002 program with a maximum of \$25,000 to be allotted to individual cities.

In order to qualify for this funding, the City must have a population no greater than 5,000 and must have completed all previous SCA projects. A project is considered completed when a Final Inspection Report has been submitted and ODOT Headquarters in Salem has made final payment. In order to expedite the selection process you are strongly encouraged to file these applications as soon as possible. All applications for projects must be submitted to me prior to **August 31, 2001 in order to qualify for FY 2002 funding.**

The following points should be considered in selecting your project for application:

1. The street must be under the ownership, jurisdiction, and control of the City, therefore state or county maintained roads within the City limits are not eligible.
2. When selecting a project, attempt to select a street in very poor condition and carrying a high volume of traffic such as:



(A) A street serving an agricultural, commercial, or industrial facility, a school complex, a tourist attraction, or some other feature of local importance or interest and exhibiting wear from heavy and/or unusual traffic (such as a route important to heavy agricultural / farm truck traffic).

(B) A street serving a growth area such as a new housing subdivision or commercial development.

(C) A main thoroughfare with an increasing volume of traffic.

Projects that would be poor candidates for selection would be streets with deterioration caused by the installation of underground utilities, dead end streets and/or those streets located in quiet neighborhoods.

Upon completion of your application, if you so choose to do so, be sure that all questions which apply are answered and that both the application and accompanying resolution contain the original signatures.

Please feel free to contact me if you need additional forms or if you have further questions regarding the Special City Allotment program. Thank you for your prompt assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Carman", with a long horizontal flourish extending to the right.

Tom Carman
Region 5 Federal Aid Specialist

enclosures (4)

Special City Allotment Application
Special City Allotment Resolution
City Map
League of Oregon Cities Working Agreement

SPECIAL CITY ALLOTMENT (SCA) APPLICATION

CITY OF Elgin

DATE August 23, 2001

Street Name Baltimore

(Attach map showing project limits)

From 3RD AVE

To 10TH AVE

PROJECT DETAILS:

Project

Length: 2000 ft

Est. Project

Cost \$ 45,000

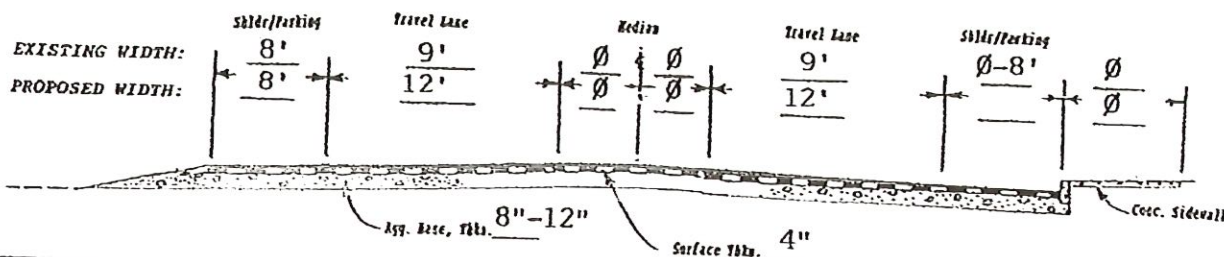
Ave Daily

Traffic

Ave Daily

Truck Traffic

PROPOSED TYPICAL X-SECTION



PAVEMENT:

Surface Type

Existing: 2" Asphalt/Chipseal

Proposed: Asphalt

Proposed Thkn: 2" overlay

STORM SEWER:

Existing (Y/N): No

Proposed (Y/N): No

Pipe Dia : _____

Pipe Length: _____

Adjustments

Inlets # : 0

Manholes # : 5 Manholes

Pipes # : 3 Valves

RIGHT-OF-WAY

Existing Width: 80 ft

Existing Right-of-way

Adequate (Y/N): Yes

Proposed Width: _____

SIDEWALKS:

Existing (Y/N): No

Proposed (Y/N) Lt Side No Rt Side No

Proposed Length: _____

Proposed Width : _____

CURBS:

Existing (Y/N) : No

Proposed (Y/N) Lt Side No Rt Side No

Length : _____

Type : _____

BRIDGE:

Name: N/A

Br # : _____

Length: _____

Width : _____

Type of Structure: _____

Sufficiency Rating No. _____

Name of Stream: _____

Remarks: _____

SEE ATTACHED

BY: _____

Mayor

Date _____

BY: N/A

City Recorder

Date _____

BY: Be Gail

City Administrator

Date Aug 23, 2001

Attach addition sheets for each street

**SMALL CITIES HIGHWAY GRANT
SPECIAL CITY ALLOTMENT**

BALTIMORE STREET

The City of Elgin proposes to repair a portion of Baltimore Street from 3rd Ave, west to 10th Ave. The traffic on this street is heavy due to local farm and lumber truck traffic that flows to and from Highway 82 and the Pendleton Grain Growers facilities and Joseph Lumber company off-load facility.

The project is to place a 2" asphalt overlay on six blocks of Baltimore, approximately 2,000 feet. The project will require adjusting 5 manholes and a raising 3 valve boxes. It is estimated that the overlay will cost \$45,000. The City is requesting a grant of \$20,000, with the City contributing \$25,000. The proposed project is shown on the enclosed map.

The existing street surface is 2" of asphalt and chip-seal. The asphalt is badly alligatored in about 10-15% of its entire area. The street was chip-sealed to preserve the pavement 6 years ago. Since that time the pavement appears to have stabilized.

Baltimore provides a direct route to PGG grain elevators and the Joseph Lumber off-load site, bypassing the downtown area. This truck traffic places a heavy load on the street which it will not support over the long term, especially since the underlaying asphalt is badly damaged.

Baltimore is designated as a "local " street in the transportation plan. The standard for travel lanes on a local street is 12'. The existing travel lanes are 9'-10'. The overlay will widen the travel lanes to the 12' standard.

The objective of the project is to repair the street, maintaining its usefulness without major rework. As a matter of maintenance, the shoulders will be graded and the surface drainages will be cleared.

CITY OF ELGIN, OREGON
RESOLUTION 1087 (2000)

A RESOLUTION OF THE CITY COUNCIL
REGARDING THE SPECIAL CITY ALLOTMENT FUNDS

WHEREAS: Under the provisions of ORS 366.800 and 366.805, there has been withdrawn from state highway funds appropriated for allocation to the several cities of the State of Oregon the sum of Five Hundred Thousand and No/100 (\$500,000.00) Dollars, and in addition there has been withdrawn from monies available to the Department of Transportation from the State Highway Fund the sum of Five Hundred Thousand and No/100 (\$500,000.00) Dollars. As provided in ORS 366.805, said sums have been set up in a separate account to be administered by the Oregon Transportation Commission and to be allotted each year by said commission to be spent, within cities of 5,000 or fewer persons, upon streets not a part of the state highway system that are inadequate for the capacity they serve, or are in a condition detrimental to safety, and;

WHEREAS: The City of ELGIN is an incorporated city of the State of Oregon and has a population of less than 5,000 as given by the latest official federal census.

The following street of said city,
BALTIMORE,
meets the conditions required in ORS 366.805.

NOW, THEREFORE: The members of the City Council, in regular session assembled, do hereby find, declare, and resolve:

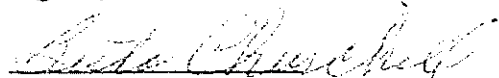
1. That the aforementioned named street of said City are inadequate for the capacity it serves or is in a condition detrimental to safety.
2. That said street of said City is in need of repair, reconstruction, or other major improvement.
3. That said street is not a part of the state highway system, and is under the jurisdiction and control of the City.
4. That the Oregon Transportation Commission hereby is respectfully requested to consider and declare said street as qualified for reconstruction, repair, or other improvements out of funds allocated and made available by and through the said \$1,000,000 appropriation of revenues which is to be administered and spent by the Transportation Commission.

5. That the City of ELGIN does hereby offer to Transportation Commission and does hereby pledge complete cooperation and assistance to the end, that said City may share and participate in the use and benefit of said special fund and appropriation; and therefore does designate JOE GARLITZ as the official representative of the City in all negotiations resulting from this request.

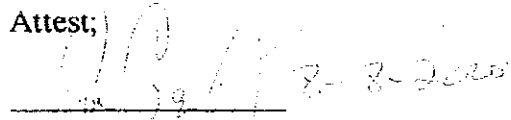
PASSED AND ADOPTED this 8th day of August, 2000

With 7 Ayes, 0 Nays, 0 Abstentions, Absent.

Signed;


Berta Churchill, Mayor

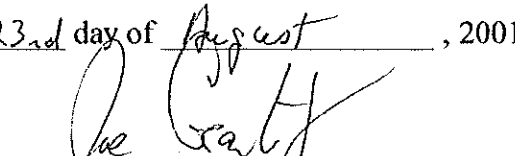
Attest;

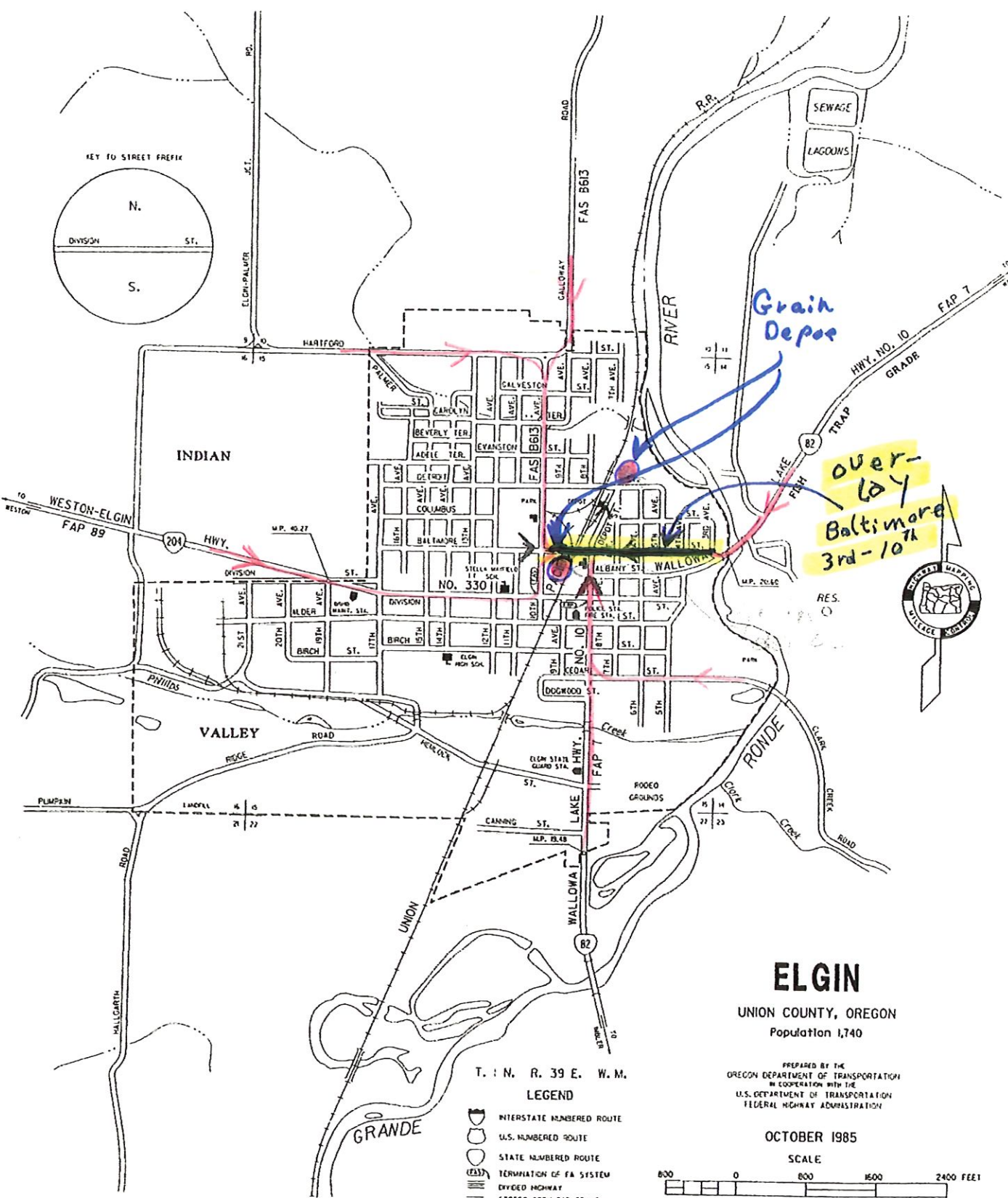
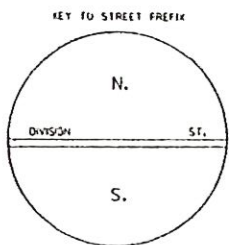

Joe Garlitz, Recorder/Administrator

There is attached hereto and made a part hereof, a city map on which is indicated the street described in this resolution.

I hereby certify that the foregoing resolution was passed and approved by the City Council of the City of ELGIN at a regular or special meeting of said Council, held on the 8th day of AUGUST, 2000, and the above copy is a true and correct copy of the original and of the whole thereof. Furthermore, I certify that by motion and unanimous vote, the Elgin City Council approved the re-submission of this project at the regular Council meeting of August 14, 2001

Dated this 23rd day of August, 2001


Joe Garlitz, City Administrator



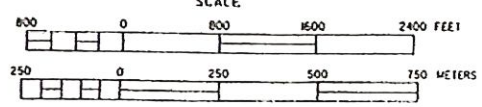
ELGIN

UNION COUNTY, OREGON
Population 1,740

PREPARED BY THE
OREGON DEPARTMENT OF TRANSPORTATION
IN COOPERATION WITH THE
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION

OCTOBER 1985

SCALE



COMPUTER GENERATED

T. 1 N. R. 39 E. W. M.
LEGEND

- INTERSTATE NUMBERED ROUTE
- U.S. NUMBERED ROUTE
- STATE NUMBERED ROUTE
- TERMINATION OF ROUTE SYSTEM
- DIVIDED HIGHWAY
- STREET OPEN FOR TRAVEL
- POST OFFICE
- PUBLIC BUILDING
- SCHOOL
- COURT HOUSE
- LIBRARY
- CITY HALL
- CITY LIMITS
- ARMORY

COPIES OF THIS MAP ARE AVAILABLE AT NOMINAL COST FROM
OREGON DEPT. OF TRANSPORTATION, SALEM, OREGON 97310.